

Farm to School

Farmer interested in FTS

Know your Food Service Director (FSD)?

YES

NO

YES

Contact Tina Garland, KDA  
**tina.garland@ky.gov**

Start conversation with FSD

Create an information sheet stating what you grow. Tell a little bit about your farm business.

Find one?

YES

NO

At anytime during the process of talking with FSDs and you feel the need for Technical Assistance please, contact us.

Contact your local FSD and discuss their needs and interest in certain products.

Provide FSD with a copy of your KY Proud Certificate, W-9 and Proof of Liability Insurance

Stay in communication with your FSD. If you should have trouble with the order, contact them ASAP.

Review payment & delivery schedule with FSD. Make sure all invoices include your contact information, name and address of school, delivery instructions, amount, cost, date, and signature line for delivery.

Begin filling your Farm to School orders and enjoy supplying your fresh local products to your local FSDs and schools.

Happy Kids!!

NO

No Action Needed